REPORT OF PERSONAL PROPERTY FOR SALE										PAGE	OF 	
1. FROM (NAME, ADDRESS AND ZIP CODE OF OWNING AGENCY)							2. REPORT NO.		3. DATE			
							4. FSC GROUP 5. T		5. TOTAL A	TOTAL ACQUISITION COST		
6. PUBLIC MAY INSPECT PROPERTY BY CONTACTING (NAME, ADDRESS, ZIP CODE AND TELEPHONE NO.)							7. PROPERTY LOCATED AT					
8. TO O General Services Administration O						0	9. LOAD- ING BY GOV'T	a. ACTIVITY WILL LOAD FOR PURCHASER (1) YES (2) NO b. EXTENT (IF CHECKED "YES")				
							10. PROPERTY IS EXCHANGE/SALE 11. PROPERTY IS REIMBURSABLE a. YES b. NO a. YES b. NO					
12. SEND EXECUTED SALES DOCUMENTS TO (NAME, ADDRESS AND ZIP CODE)							13. DEPOSIT PROCEEDS TO (APPROPRIATE FUND SYMBOL AND TITLE)					
							14. STATION DEPOSIT SYMBOL OR STATION ACCOUNT NUMBER					
15. UTILIZATION AND DONATION SCREENING REQUIREMENTS COMPLETED. PROPERTY IS AVAILABLE FOR SALE												
16. PROPERTY LIST (USE CONTINUATION							N SHEET, IF NECESSARY)					
ITEM NO.	D. BY GSA							UNIT	NUMBER OF UNITS	ACQU PER UNIT	ISITION COST TOTAL	
(a)								(d) (e)		(f)	(g)	
17. RECEIPT OF PROPERTY AT GSA SALES SITE OR CENTER ACKNOWLEDGED 18. REC							CEIPT OF R	EIPT OF REPORTS IS HEREBY ACKNOWLEDGED				
SIGNATURE AND TITLE DATE SIGNATURE AND TITLE							TURE AND TITLE DATE				DATE	
FOR GSA INTERNAL U								JSE ONLY				
19. SALE NO.			20. TYPE OF SALE	21. INSPECTION DATES				22. BID OPENING DATE AND TIME				